BUNDABERG TOUCH ASSOCIATION INCORPORATED

PO Box 1285
Bundaberg, QLD 4670
Email: bundytouch@gmail.com

NOTICE OF ANNUAL GENERAL MEETING OF BUNDABERG TOUCH ASSOCIATION INCORPORATED

MEETING DETAILS:

DATE: **Tuesday 8th September 2026**
TIME: **5:30pm**
PLACE: **Greg Duncan Field, Bundaberg Touch Complex**
Childers Road, Bundaberg

Order of Business

1. Welcome
2. Attendance and Apologies
3. Minutes of Previous Annual General Meeting
4. Annual Report
5. Financial Statements and Auditors Report
6. Special Business: -
    a) Election of Management Committee
    b) Appointment of Delegate to CQ
    c) Confirm appointment of Auditor
    d) Election of Life Member/s
    e) Notices of Motion

All **Notices of Motion** for inclusion as Special Business must be submitted in writing to the Bundaberg Touch Association Incorporated by 5:00pm on Friday 28th August 2026.

No business other than that stated on the meeting notice shall be transacted at the meeting.

Members entitled to vote *(in accordance with the Bundaberg Touch Constitution)*.

Senior	Person over the age of 18 who is registered to play Touch with the association or acts in an official capacity as an accredited referee, coach or management.
Parent/Carer	Parents or guardians of junior players. One vote only per family. To be advise to the Secretary prior to general meeting.
Life Member	Person awarded life membership of the association according to the process outlined in by-laws.

Note: Members are entitled to a maximum of one vote per person, regardless of the number of membership categories in which they may be eligible.

David Field
President
Bundaberg Touch Association Inc.

Bundaberg Touch Association's affiliation with TFA provides Public Liability Cover of $20,000,000 (Sportscover Pty LTD, Policy No. PMEL99/097606)

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MANAGEMENT COMMITTEE NOMINATION FORM

(PLEASE PRINT)

As a current financial member of the Bundaberg Touch Association Incorporated, I wish to nominate for the following position/s:

Please tick

	President - 2 year term
	Treasurer - 2 year term
	General Committee – 2 year term
	General Committee – 2 year term
	General Committee – 2 year term

**Nominees can view the relevant Position Descriptions online at https://www.bundytouch.com/committee-staff*

Nominee (please print): ……

Signature of Nominee:……..……..Date:….....

Proposer (please print): ……

Signature of Proposer:……..…….....Date:….....

Seconder (please print): ……

Signature of Seconder:……..……..……..Date:….....

All Management Positions must hold a current volunteer's "working with children check" (QLD Blue Card) and will be required to undertake the following:

- Complete Responsible Service of Alcohol training (course cost covered by Bundaberg Touch)
- Complete Food Safety Course (on-line free)
- Complete Child Protection, Harassment and Discrimination (online training)

Nomination forms to be emailed to bundytouch@gmail.com by closing of business Friday 28th August 2026.

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LIFE MEMBER NOMINATION FORM

(PLEASE PRINT)

I/We nominate the below person to be a recognised Life Member of Bundaberg Touch Association Inc.

Nominee:……..……..……

Describe in 200 words or less the reasons for awarding Life Membership

Nominator (please print):
…….Signature……..…Date:…….....

Seconder (please print):
……Signature……..…… Date:…….....

Important Information:

Any person can nominate a person to be recognised as a Life Member of Bundaberg Touch Association Inc.

Life Membership ***may be*** awarded at an Annual General Meeting to a nominated member provided that *(Bundaberg Touch Constitution*):

I. The nominations is received prior to the Annual General Meeting.

II. The nominated person has rendered distinguished and meritorious service, in a voluntary capacity, to the Association over a period of not less than ten (10) consecutive years.

Note: Life Memberships nominations must be received by 5:00pm on Friday 28th August 2026